

Notes for Close of Atlanta Friends Meeting

Updated 03.11.2018

Before Meeting

- Pick up on front table:
 - *colored* (red, yellow, etc.) *folder* with last minute announcements,
 - copy of *Announcement Sheet* and a *Newcomer's Brochure*

Near End of Meeting

- ~ 10:50: e.g., “*Let us hold in the Light those for whom we have special concerns.*”
- Handshake. “Welcome”; ask greeters to alert small meeting.
- Introduce yourself and what committee you're on.
- Unfamiliar with Meeting? e.g., “*For the past hour in our Meeting for Worship, we gathered in silence to listen to that of God in ourselves and in others.*” Use your own words.

Welcome Newcomers; Joys/Brief Announcements

- Go around the room two (2) times, except 1st Sundays (Potluck)

1st time around room: (every Sunday)	<u>Newcomers?</u> Or back after a long absence? – stand & tell us your name and where you're from. If there are <u>newcomers</u> , make a few brief, newcomer-related announcements. If <u>no newcomers</u> , then abbreviate this section.	
	<ul style="list-style-type: none"> ▪ New form of worship for you? ▪ Newcomers Brochure ▪ Potluck every first Sunday ▪ Newcomers' dinner on the 18th of every month in someone's home 	<ul style="list-style-type: none"> ▪ First Day School for adults at 9 a.m. Sunday mornings in Library ▪ Find a member of Ministry and Worship, Care and Counsel, or anyone with a permanent name tag after meeting
2nd time around: (except on 1st Sundays)	<ul style="list-style-type: none"> ▪ Any <u>Joys</u> to share or ▪ <u>brief announcements</u> concerning life of the Meeting that are not in the Folder or Announcement Sheet? 	

Standard announcements

- Today's greeters are; they have announcements sheets
- Read any announcements in the colored folder
- Contributions needed – “mail slot”, credit cards
- Volunteer sign-up clipboard is being circulated (or near coffee urns and online at AFM web site)
- Smaller meeting for worship in Library; other area worship groups are listed in announcement sheet
- Care & Counsel Committee – If you need a friendly hand or just someone to talk to, member of Care and Counsel are available. Ask members to raise their hands.
- Ministry & Worship Committee -- guidance about spirituality? Ask members to raise their hands.
- Information at atlantaquaker.org. (handbook, marriage and membership guidelines, etc.)

Depending on which Sunday it is

1st Sunday:	<ul style="list-style-type: none"> ▪ Potluck – everyone welcome ▪ Birthdays, form a circle. Everyone else circle up and -- after a moment of silence -- sing Happy Birthday
2nd Sunday:	<ul style="list-style-type: none"> ▪ Coffee; Committee meetings
3rd Sunday:	<ul style="list-style-type: none"> ▪ Coffee; Meeting for Worship with Attention to Business @ 11:45
4th/5th Sundays:	<ul style="list-style-type: none"> ▪ Coffee; forum?